

*City of Dallas*  
**OFFICE MEMORANDUM**

November 24, 1963

To: Captain Fritz

Subject: Location of Detective I.R. Stephens at the time  
of the Shooting of Oswald

Sir:

At about 11:15 AM November 24, 1963, Lieutenant Swain ordered me to report to the basement of the City Hall to aid in the transfer of a prisoner, Lee Harvey Oswald, to the County Jail. I went to the basement and remained in the lobby in front of the jail office when the Homicide men brought the prisoner down in the inside jail elevator, and started out the East jail door that leads into the parking area. I heard the shot, and heard someone cry that the prisoner had been shot. I did not see the shot and was about 40 feet from where the prisoner was shot. I did see the men carry the prisoner inside of the jail office and also saw some officers carry a man inside the jail office that was the one someone said that had shot the prisoner. I saw the bullet hole in the left side of the prisoner as he was laying on the floor. He appeared to be conscious at the time and a City doctor was called and was working on him when the ambulance men came for him. I returned to the third floor for further assignment at that time.

Respectfully submitted,

*I.R. Stephens*

I.R. Stephens  
Detective, Burg & Theft Bureau

*The only reason you and I are here is to assist the people of Dallas*